



SHAHEED BENAZIR BHUTTO WOMEN UNVIERSITY PESHAWAR
Main Campus, Landay Sarak, Charsadda Road, Larama
Email: a.r.m@sbbwu.edu.pk Ph: 091-9224792

POSITIONS VACANT
Advertisement No. 3/2020

Applications on prescribed form are invited from Pakistani nationals for the following positions at Shaheed Benazir Bhutto Women University, Peshawar.

S.No	Post and Department	No. of Posts	Qualification/Experience
1	Additional Treasurer (BPS-19) (Regular) (Female)	01	First division degree (16 years education) in Business Administration (with Specialization in Finance) or Commerce from HEC recognized University/ DAI's with 12 years' experience in financial management / accounts in a University or a Government Department or a recognized Autonomous Organization in pay scale 17 or its equivalent or above.
2	Additional Controller of Examination (BPS-19) (Regular) (Female)	01	First Division degree (16 years education) from HEC recognized University/ Institute with 12 years relevant experience in a University or Government Department or a recognized autonomous organization in pay scale 17 or its equivalent or above.
3	Assistant Professor (TTS) (Female): i. Psychology ii. Education iii. Computer Science iv. History/Pakistan Studies	01 02 01 02	Ph.D/Relevant terminal qualification from a recognized Institution and excellent written communication skills as well as excellent presentation skills.
4	Deputy Director Planning & Development (BPS-18) (Regular)	01	First division (16 years education) from HEC recognized University/ DAI's with 5 years experience, in the relevant field in a University or a Government Department or recognized Autonomous Organization in pay scale 17 or its equivalent or above.
5	Deputy Registrar (BPS-18) (Regular) (Female)	01	First division degree (16 years education) with 5 years experience in a University or Government Department or recognized Autonomous Organization in pay scale 17 or its equivalent or above.
6	Assistant Registrar (BPS-17)	02	First division degree (16 years education)

	(Regular) (Female)		from HEC recognized University/ DAI's
7	Programmer (BPS-17)(Contract)	01	First Division Degree (16 years of Education) in Computer Science/ Information Technology from an HEC recognized University / institution
8	Junior Programmer (BPS-16) (Contract)	01	2nd class Masters degree /Bachelors Degree (04 years) in Computer Science/Information Technology from an HEC recognized University, preferably with Final year project in programming or web/Database development

Complete application forms along with attested photocopies of educational testimonials, experience certificates, No Objection Certificate in case of In-service personnel, a recent passport size photograph, copy of computerized National Identity Card and a bank receipt of Rs.2000/- in serial no. 1,2,3, Rs. 1000/- in serial no. 4,5, 6, 7and Rs. 500/- in serial No. 8 to be deposited in account No. 247136012 in UBL MCA, OR in case of other Provinces (Punjab, Sindh, Balochistan) a Bank Draft in the name of Vice-Chancellor Shaheed Benazir Bhutto Women University, Peshawar. The applicants are required to submit all the above documents to office of the Deputy Registrar (Meetings), Charsadda Road Landay Sarak, Larama, Shaheed Benazir Bhutto Women University Peshawar on or before **30/12/2020**. **Incomplete applications and those received after due date shall not be entertained.** Contact number & complete address must be given in the application.

NOTE:

- **The University reserves the right to increase or decrease the number of posts, not to fill any post OR reject any application.**
- **For Serial No. 8 Territorial Jurisdiction of the University will be observed.**
- **Application forms are available on University website. Website: www.sbbwu.edu.pk**

**Deputy Registrar (Meetings)
Shaheed Benazir Bhutto Women University, Peshawar**