



SHAHEED BENAZIR BHUTTO WOMEN UNIVERSITY PESHAWAR

Phone No. 091-9239751

POSITIONS VACANT

Applications on prescribed form are invited from Pakistani nationals for the following positions at Shaheed Benazir Bhutto Women University, Peshawar.

S.#	Post and Department	No. of Post(s)	Qualification/Experience
1.	Assistant Professor in (TTS) (Female) Urdu Psychology English Islamiyat Fine Arts	1 1 1 3 1	PhD Degree/ Terminal Qualification in the relevant field (from an HEC recognized Institution). Note: For PhD degree holders from Pakistan the PhD thesis will have to be evaluated by two foreign Experts as per HEC guidelines for award of PhD degree. In case foreign evaluation is not done, then the candidate must provide evidence of two publications in Journals recognized by the HEC.
2.	Deputy Director IT (BPS-18) (Male/Female)	1	MS/M.Phil in Computer Science/IT from an HEC recognized University/ Institution with 04 years relevant experience. OR First Class Master / First Class Bachelors (04 years) Degree in Computer Science/ IT from an HEC recognized University/Institution with 6 years relevant experience.
3.	Deputy Controller of Examination (BPS-18) (Female)	1	First Class Master's Degree/LL.B with 6 years relevant experience in Administering Examination in a University. OR Second Class Master's Degree/LL.B with 10 years relevant experience of Administering Examination in BPS-16 or above in a University.
4.	Lecturer in Fine Arts (BPS-18) (Female)	3	First Professional degree (4 years minimum, First Division) with no third division in the academic career from HEC recognized University/Institution.
5.	Deputy Registrar (Establishment) (BPS-18)(Female)	1	First Class Master's Degree/LL.B with 6 years relevant experience in Administering Establishment in a University. OR Second Class Master's Degree/LL.B with 10 years relevant experience in Administering Establishment in BPS-16 or above in a University.
6.	Planning and Development Officer (BPS-17) (Female)	1	First Class Master Degree in Commerce/Statistics/Economics/Business Administration/Public Administration. Second Class Master Degree in Commerce/Statistics/Economics/Business

			Administration/Public Administration with 5 years experience in relevant field in a University or Government Department.
7.	Assistant Director Advancement (BPS-17)(Female)	1	First class Master's Degree/LL.B OR Second Class Master's Degree with 05 years experience in administering student affairs in a University OR Master's Degree/LL.B with 12 years experience in administering student affairs in a University. OR Graduate with 20 Years experience in administering student affairs in a University.

Complete application forms along with attested photocopies of educational testimonials, experience certificates, No Objection Certificate in case of In-service personnel, a recent passport size photograph, copy of computerized National Identity Card and a bank receipt of Rs. 1000/- for the posts of Assistant Professor, Rs.500 for BPS-18 & BPS-17 to be deposited in account No. 09597900092301 in Habib Bank Ltd, Super Market Center Peshawar Cantt. **OR** in case of out station, Bank Draft in the name of Vice-Chancellor Shaheed Benazir Bhutto Women University, Peshawar. The applicants are required to bring all the above documents to office of the Assistant Registrar (Meetings), Shaheed Benazir Bhutto Women University, near Qila Bala Hisar Peshawar on or before **17.12.2015 incomplete applications and those received after due date shall not be entertained.** Contact number & complete address must be given in the application.

NOTE: Application forms are available on University website.

Website: www.sbbwu.edu.pk

Shaheed Benazir Bhutto Women University, Peshawar reserves the right to increase or decrease the number of posts or not to fill any post and reject any application.

**Assistant Registrar (Meetings)
Shaheed Benazir Bhutto Women University, Peshawar
Phone No. 091-9239751**