



# SHAHEED BENAZIR BHUTTO WOMEN UNIVERSITY PESHAWAR

## REGISTRAR OFFICE (ACADEMICS SECTION)

Main Campus, Landay Sarak, Charsadda Road, Larama

Email: academics@sbbwu.edu.pk; Phone .No: 091-9224708, Fax: 091-9224797

No: 24/Holi/Acad/A-1/SBBWUP

Dated: Peshawar, April 02, 2020

### NOTIFICATION

In continuation of this office Notification No:23/Holi/cad/A-1/SBBWUP dated 15/03/2020 and in pursuance of the Government of Khyber Pakhtunkhwa, Relief, Rehabilitation & Settlement Notification No. SO(Admin) PR&SD/2-49/2020 dated 27/03/2020 and Higher Education, Archives and Libraries Department Notification No.SOG/HE/2-19/Vaction/2019-20 dated 31/03/2020, it is notified for the information of all concerned that the Shaheed Benazir Bhutto Women University Peshawar shall remain closed till 31/05/2020. The closure period will be treated as advance summer vacations.

All teaching and administrative staff shall not attend the office till further orders but shall remain at the station. Those required may be called on overnight notice.

Further the teaching staff shall continue working online to move university classes online w.e.f June 01, 2020.

This is issued with the approval of the Competent Authority.

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Deputy Registrar Academics

No: 274-285/Acad/SBBWUP

Copy to:

1. Incharges of all Teaching Departments, SBBWUP.
2. All Sectional Heads, SBBWUP.
3. The Treasurer with the request to depute the concerned staff to receive and process the pay bills in the last week of April and May 2020 for the relevant month.
4. The Internal Auditor, SBBWUP with the request to ensure his presence in the last week of April and May 2020 for receiving and processing of pay bills for the relevant month.
5. The Director Administration with the request to make special arrangement for deployment/placement of sufficient number of Security Staff, Drivers, Sanitation Staff, Maalis and other Support Staff on rotation basis.
6. University Advancement Officer (Media & Publications), SBBWUP for necessary information to the media and website.
7. Deputy Director, Information Technology Centre for uploading the notification on the SBBWUP Official Website.
8. Deputy Director Works with the remarks for deployment/placement of sufficient staff for work that is necessary to be executed in different buildings.
9. Provost, SBBWUP
10. PS to Vice Chancellor, SBBWUP
11. PA to Registrar, SBBWUP
12. Notice Board

Deputy Registrar Academics