



# SHAHEED BENAZIR BHUTTO WOMEN UNIVERSITY PESHAWAR

Phone No. 091-9239751

## POSITIONS VACANT

Applications on prescribed form are invited from female candidates for the following positions at Shaheed Benazir Bhutto Women University, Peshawar.

|    | Name of Post                                     | No. of posts | Qualifications  |
|----|--|--------------|---|
| 1. | Registrar (BPS-19)                               | 01           | Ph.D with 10 years' relevant experience in BPS-17 or above in a University.<br><b>OR</b><br>First Class Master Degree/LL.B from an HEC recognized University/ Institution with 15 years relevant experience in BPS-17 or above in a University.<br><b>OR</b><br>Second Class Master Degree/LL.B from an HEC recognized University/ Institution with 18 years' service in BPS-16 or above in a University.                         |
| 2. | Treasurer (BPS-19)                               | 01           | Ph.D in Management Sciences(Finance) with 10 years' relevant experience in BPS-17 or above in a University.<br><b>OR</b><br>First Class M.Com /M.B.A Chartered Accountant or equivalent or higher qualification with 15 years' service in BPS-17 or above in a University.<br><b>OR</b><br>Second Class M.Com /M.B.A /Chartered Accountant or equivalent qualification with 18 years' service in BPS-16 or above in a University. |
| 3. | Controller of Examination (BPS-19)               | 01           | Ph.D with 10 years' relevant experience in BPS-17 or above in a University.<br><b>OR</b><br>First Class Master Degree/LL.B from an HEC recognized University/ Institution with 15 years relevant experience in BPS-17 or above in a University.<br><b>OR</b><br>Second Class Master Degree/LL.B from an HEC recognized University/ Institution with 18 years' service in BPS-16 or above in a University.                         |
| 4. | Assistant Professor in Management Sciences (TTS) | 02           | Ph.D/ Relevant terminal qualification from a recognized institution. Provided that she must be excellent in written communication and oral presentation skills.   |

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| 5. | Assistant Professor in Islamiyat (TTS)                       | 02 | Ph.D/ Relevant terminal qualification from a recognized institution, provided that she must be excellent in written communication and oral presentation skills.   |
| 6. | Assistant Professor in Mathematics(TTS)                      | 01 | Ph.D/ Relevant terminal qualification from a recognized institution. Provided that she must be excellent in written Communication and oral presentation skills.   |
| 7. | Deputy Controller of Examination (BPS-18)                    | 01 | First Class Master Degree/LL.B from an HEC recognized University/ Institution with 05 years relevant experience in BPS-17 or above in a University.<br><b>OR</b><br>Second Class Master Degree/LL.B from an HEC recognized University/ Institution with 08 years' service in BPS-16 and above or above in a University. |
| 8. | Assistant Registrar Affiliation and Monitoring Cell (BPS-17) | 01 | First Class Master Degree/LL.B from HEC recognized University/Institution.<br><b>OR</b><br>2 <sup>nd</sup> Class Master Degree/LL.B from an HEC recognized University/ Institution with 05 years experience in Administration in BPS-16 or above in a University.   |

Complete application forms along with attested photocopies of educational testimonials, experience certificates, No Objection Certificate in case of In-service personnel, a recent passport size photograph, copy of computerized National Identity Card and a bank receipt of Rs. 500/- in case of BPS-17 & 18 and Rs.1000/- in case of BPS-19 and TTS to be deposited in account No. 9763-0 in the United Bank Ltd, Naz Cinema Road, Peshawar city **OR** Bank Draft in the name of Vice Chancellor, in case of out station should reach the office of the Assistant Registrar (Meetings), Shaheed Benazir Bhutto Women University, near Qila Bala Hisar Peshawar on or before 30.05.2013 Incomplete applications and those received after due date shall not be entertained. Contact number & complete address must be given in the application.

**NOTE: Application forms are available on University website.**

**Website: [www.sbbwu.edu.pk](http://www.sbbwu.edu.pk)**

**Assistant Registrar (Meetings)  
Shaheed Benazir Bhutto Women University, Peshawar  
Phone No. 091-9239751**