



Controller of Examinations

Shaheed Benazir Bhutto Women University Peshawar

Annexure A

SOPs for the conduction of BS-4 Year Program Final Term Examinations, 2021
(will be held on March 9th, 2021)

1. Wear a mask at all times when in a public space on campus.
2. Maintain social / physical distancing of six feet in class room, laboratories, library, cafeteria, offices, corridors, stair cases and lift.
3. Maintain good hygiene practice. Wash your hands thoroughly with soap and water or use a hand sanitizer, dry the hands before leaving the bathroom. Use a tissue (and dispose it properly) or the crook of your elbow when coughing or sneezing.
4. Use only the designated entrance and exits.
5. In case of violation of any of the above instructions, the student shall stand ineligible to attempt the exam.
6. The students must bring their own transparent water bottle.
7. Before starting and closing of examination, common surfaces like table tops, arm rests of chairs, handles of doors and common instruments etc. should be properly disinfected.
8. Strict check of SOPs should be monitored by the Incharge / AO / Invigilators concerned and allowed to charge fine / penalty on the individual for not following the SOPs.
9. Students will not be allowed to talk in groups and unnecessarily even outside the hall.

Violation of above mentioned SOP's will lead to the cancellation of Paper / Exam.

Dr. Rubi Bilal
Controller of Examinations